



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**NEHRU COLLEGE**

NEHRU COLLEGE, SHAFQATNAGAR, P.O. BAHADURGANJ, PIN-855101  
855101

[www.thenehrucollege.org](http://www.thenehrucollege.org)

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Nehru College, Shafqatnagar, Bahadurganj, Dist. Kishanganj, Bihar, is an apex institute of Higher Education, situated in the vicinity of International borders of the country of Nepal Bangladesh and India, popularly known as *Seemanchal*. The college, named after the first Prime Minister of India, right from its inception, has provided this strategically important area with the necessary educational infrastructure that the Government of Bihar has been committed to.

Nehru College, Bahadurganj, was established in 1965 with the pious goal to create a vibrant educational environment that would cater to the social, cultural, and economic conditions of this region which is predominantly backward and having a huge ‘minority’ population. The area has historically remained in ‘darkness’ due to its location in the margin of the state of Bihar. Grappling with the problems of illiteracy and socio-economic backwardness, the establishment of the college was surely a huge stride towards the betterment of the area. The College was a dream project of Mr. Rafique Alam, former Union Minister in the Government of India. It was his vision which found wings through the donation of 22 acres of land from Md. Shafquat Hussain along with generous monetary aids from the local philanthropists, who were mostly poor and uneducated but cherishing a great desire and love for proper education.

In 1965, the college started functioning as a part of the Bhagalpur University, Bhagalpur, but with the birth of Lalit Narayan Mithila University, Darbhanga in the year 1972, the college was taken over by the latter. Nehru College, however, acquired the Constituent Status of the Lalit Narayan Mithila University, Darbhanga on 25th November, 1980. The college, later, was taken over by Bhupendra Narayan Mandal University, Madhepura, in 1992. Presently, it is now a proud constituent of the Purnea University, Purnia.

In its 53 years of continuous service to the region, the biggest achievement of Nehru College is that it has successfully promoted and propagated not only general and moral education but also produced a fraternity of conscientious and responsible citizens committed to nation building through wider dimensions of thought and humanitarian values.

### Vision

Vision of the college is to provide affordable and quality education to the students across sections of the society and make this institute a centre of excellence in the field of higher education. It harbours the desire to continue in its basic commitment of producing responsible citizens who will selflessly put forward the cause of the nation before their own. The college reiterates the vision of its founders that with proper guidance and education students from even the remotest corner of the political geography can emerge as leaders.

### Mission

The Sanskrit shloka, “Sa Vidya Ya Vimuktaye” (literally translated into English as ‘Knowledge is that liberates’, probably sums up best the mission of the college. With the conviction to liberate the students of the regional ghettoization that the entire region had been politically subjected to in the past, the college strives

towards helping the students attain their full potential. Hence we endeavour to equip our students with adequate exposure to skills needed to achieve their targets with meaningful labour. Providing necessary resources the college is committed to produce students who are attuned with the latest developments in the fields of arts, social sciences, culture and politics.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Strategic location of the college which makes it only of its kind in an area which stretches beyond 25kms in all the directions.
2. It has a history of attracting students not only from the neighbouring state of West Bengal but also from the neighbouring countries like Nepal and Bangladesh.
3. The college spreads over a large area covering more than 22 acres of land set in a green and healthy environment which encourages the play of imagination in young minds.
4. A plethora of subjects that offer the students with choices to explore diverse career options.
5. The college has been recently given affiliation for Science and Commerce disciplines by Purnea University, Purnia, which is going to add to the institutional strength.
6. State of the art infrastructure, Wi-fi enabled campus and rich library with more than 15000 books and a number of original manuscripts acquired over a period of time.
7. Well-equipped science and computer laboratories.
8. Well qualified teaching faculty to meet the demands of present day teaching-learning.
9. A well equipped sports body which provides opportunity to students to take up sports of their choice.
10. An active NSS wing of the college that initiates social welfare and awareness drives along with participating in the national programs like the Swachh Bharat cleanliness drives.
11. Research oriented faculty with large number of publications in recognized journals and books.
12. Active participation of the students' body in the effective execution of the college affairs creates a warm teacher-student relation.
13. A quick grievance redressal mechanism that strives to provide justice to any stake holder of the college.
14. Institute is sensitive towards the needs of the differently-abled.

### Institutional Weakness

1. At present the college has only seven rooms to engage classes. Limited number of classrooms often proves hindrance for engaging classes.
2. A major portion of the college building is in a dilapidated situation. Lack of funds is adding to the misery. Hence it poses problems in organizing annual cultural festivals, National and International seminars/symposia and conferences, etc. Besides, it is in an urgent need to be renovated and modernized.
3. The hostels lack modern facilities and proper upkeep.
4. A subsidized fee structure affects the growth plans of the college.

5. Half of the sanctioned faculty position lies vacant. Faculty position in several departments has not been filled for a decade due to delay at the level of the recruiting authority. Similar situation exists for non-teaching staff too.

6. The college is understaffed and over burdened. To add to the difficulties, the college has to conduct intermediate level classes and examinations. The teachers are also engaged in intermediate evaluation. All these worsen the general academic prospect of the college.

### **Institutional Opportunity**

1. Bahadurganj and its neighbouring places have a demographic variety that is unique in many respects. There are people here who hail from every community, social, cultural and religious backgrounds. But people from religious and ethnic minority are in majority here. Hence, it would pay high dividends if the college can encourage research on the ethnic communities around and can also provide students coming from those communities with a meaningful platform for putting forward their world views.

2. There is an Opportunity to further enhance the academic standards of the college given the potential of its students and the faculty.

3. Introduction of an organised system of soft skill training and industry exposure would enhance employability of the students.

4. A Centre for Entrepreneurship is to be established and effectively used to promote start-ups for students with innovative product development ideas.

5. Enrolling students to online courses at Government of India Swayam Portal would enhance their learning.

6. Continuous support (intellectual and financial) of well settled alumni can be solicited to take college to greater heights.

### **Institutional Challenge**

1. Student participation in both curricular and extra-curricular activities of the college is to be incentivized.

2. Recruitment of permanent faculty (teaching as well as non-teaching).

3. Providing adequate Class rooms for the academics to continue to flourish.

4. Ensure smooth social integration of students coming from other parts of India and abroad.
5. Inadequate fund flow and limited supply of resources have dented the infrastructural growth and teaching aids of the college.
6. Catering to the academic needs of Hindi medium students as the available reading material is woefully inadequate.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The institution has a robust system of curriculum delivery and implementation in a planned and coordinated manner involving the faculty and statutory bodies of the college. The respective departments, the Academic Council committees constitutes the academic bodies of the institution. The frequent meetings are held which plan programmes and discuss key issues to meet the pedagogical and infrastructural requirements of the curriculum. Decision taken in advisory committee and the staff council are communicated properly to the students through displaying notices on the notice board and making announcements in the classrooms. It is communicated to the students through college prospectus / college magazine and during the induction meeting as well.

### **Teaching-learning and Evaluation**

A transparent and robust admission procedure accentuates the process of teaching-learning and evaluation. Admissions are conducted as per university norms. In the ongoing session 2019-2020 all admissions are being done through entrance examination conducted by Purnea University, Purnia. The reservation rules are followed strictly. Applicants having achievement in sports, NSS and other activities having excelled in the field are encouraged. The girl students and the differently abled are also encouraged. The government policy is followed in the admission of students belonging to different social, economic and cultural backgrounds are admitted as per Government of Bihar rules. Class lectures are delivered to the students through traditional (chalk and talk) as well as other methodologies that help students overcome their shortcomings. Advanced and slow learners are identified through internal evaluation mechanisms (tests, presentations etc.) and efforts (individual and institutional) are made to meet their specific academic needs. Remedial classes are regularly held to help the students prepare for academic excellence. Encouragement to participate in curricular and extra-curricular activities, help in integrating students of varying abilities. Special care is taken by the teachers to incorporate recent researches in their lectures. Experiential and participative learning supplement class room teaching. The learning outcome is assessed through a regular and transparent internal evaluation process which includes class tests, class presentations and assignments. For the differently-abled, besides admission, it is ensured that their classes are held in the ground floor. They are also supported during the examination. Especially the visually handicapped is provided a scribe in the examination. The departments of the college take special care of such students. Mentorship programme at the departmental level enables a closer teacher-student relationship besides addressing academic and other issues of the students.

### **Research, Innovations and Extension**

The research committee at the University level monitors and addresses the issues of research in consultation and active engagement with the teachers of the college. The committee encourages faculty members/students to participate in seminar/Symposia/Conferences as well as to organize them.

The institute encourages faculty members as well as students to involve in research activities. The research works of the college faculty have been published in several national and international peer reviewed journals. With the objective of capacity building in terms of research and imbibing research culture among the staff and students various departments have been organizing conferences and seminars from time to time.

There is no budgetary provision for research in our institute and university. UGC grants if sanctioned will be utilized to improve the infrastructure in the laboratories and libraries for upgrading the research facilities in the institution. The university is, however, laying emphasis on undertaking interdisciplinary research work and it is expected that soon dream will see the light of the day. Further, the institute is planning to get connected to INFLIBNET.

The main strength of the institute is its ability to ensure holistic development of students to make them good citizens. The institution actively participates in all the extension activities which have resulted to both community-institution networking and development of the institution and complement student's academic-learning experience. The NSS unit of institute regularly organizes camps to implement social affirmative schemes introduced by the government.

Such activities of the college include - Swachh Bharat Abhiyaan, Campaign against Drug addiction, Voters Awareness Camp, Tree plantation, Cleanliness drives, Environmental awareness activities etc. The institution has been able to motivate the students to maintain plastic free campus.

There is regular interaction with students / parents / staff to review perception on the overall performance and quality of the institution. Thus, social service is carried out by the coordination of faculty members and the students.

### **Infrastructure and Learning Resources**

In order to create and enhance the infrastructures that facilitate effective teaching and learning, the policies are framed according to the strength of students in different faculties. Our college has 7 class rooms, with proper light arrangements, ventilations, white/ black boards etc. The college has a well equipped computer laboratory.

Our college encourages students to take up variety of sports and as a result the college regularly participates in Sports activities of the University and itself conducts internal sports events. There are two playgrounds in the campus to facilitate games and sports in the college.

In the last few years, constructions and renovations of buildings and physical assets have been made. The facilities which have been added either by way of construction or by renovation are Women's Hostel, Administrative Block, Toilets for Ladies, Students Union room, Girls Common Room etc. Multiple newspaper are subscribed daily in the college to keep it abreast with events around the world. The college also offers free wi-fi to every students, teachers and non-teaching staff of the college.

The college library boasts of more than fifteen thousand books, amongst whom there are a few original manuscripts as well. The library remains open even in the summer vacation. Situated in the ground floor, the library offers special facilities for the differently abled as well. The differently abled are given priority in issuance of books and there are separate waiting areas for them. The college website: [www.thenehrucollege.org](http://www.thenehrucollege.org) grants access to anyone who is interested in participating in the Nehru College affairs.

### **Student Support and Progression**

The college Prospectus is informative in that it carries details of the college, and other related information. The college website and the facebook page is dedicated to provide regular updates of the institute. Students hailing from the minority communities are provided special concessions in terms of admission fees. Along with academics, students are encouraged to participate and involve in literary and cultural activities, particularly in NSS and sports.

The institution facilitates student progression to higher level of education and towards employment through information sharing. A number of students join higher studies after graduating from this college and few students directly take up employment assignments. The faculty guidance both through informal and formal ways play a crucial role in student progression with respect to both the endeavours. The dropout rate after admission in regular courses is negligible. Socioeconomic, cultural and psychological issues are the main reason for the dropout factor. To deal with the socio-cultural problems, grievance cell addresses the problems of the students and counsel them too. Youth festivals (student centric events) are organized every year at the university level. The objective of the festival is to provide an opportunity to the youth to exhibit their skills and talents in the field of culture, literary, fine arts and other activities on a common platform and to promote integration and communal harmony among youth belonging to different communities. Nehru College, Bahadurganj has been the flag bearer in such competitions.

### **Governance, Leadership and Management**

The governance, leadership and management of the college are closely bound together. The chain of command is well defined and integrated for smooth execution of decisions. Nehru College, Bahadurganj is governed by the statutes of Purnea University and the Government of Bihar orders. The Principal and the faculty in several sub-committees are always stepping in together for designing and proper applications of the quality policy and plans. The management of Nehru College practices decentralization and participative management (through various Committees and Students Union), and ensures that the democratic say and space of every individual

member of the institution forms the building blocks of every decision made. This helps in realizing the stated vision and mission. The faculty is encouraged to join Refresher/Orientation and Faculty Development Programmes to enrich their knowledge and skills. Non-teaching staff is also given guidance in order to improve administrative efficiency.

Since the college is a constituent unit of Purnea University, it follows the guidelines of the university in matters of finance. There is an elaborate structure of both fund and resource mobilization and its utilisation with documented proof of every initiative undertaken. The major sources of funding in the college are (1) Total fee collected from the students (2) Grants received from Government of Bihar (3) Various grants received from the UGC etc. Within the existing academic and administrative system, the institution has developed mechanisms of its own for quality assurance. A yearly external audit ensures that the college adheres to General Financial Rules with respect to income and expenditure. The University has proper accountability and monitoring apparatus for an effective manifestation of policies and retroactive scrutiny of the same. The college is in the process of adopting the Public Fund Management System (PFMS).

### **Institutional Values and Best Practices**

Nehru College has made a special niche for itself in the past six decades. The vision behind the establishment of the institution was very philanthropic. The founders of this institution wanted the people of this border area to have an open access to learning, irrespective of caste, colour, creed and category. And the college still embodies the values of its founders.

With regard to its best practices, the college has emphatically addressed environmental, social and gender issues in its endeavour to sensitize the stakeholders on a regular basis.

### **Environment Consciousness**

Nehru College, Bahadurganj has a sprawling campus with adequate tree plantation, within the four corners of the campus. The initiatives taken by the college to make the campus eco-friendly, include Energy conservation initiatives, Plantation drive, Waste management etc.

### **Energy Conservation**

The college has energy conservation system as it has solar power system installed at the top of the wifi room.

Most of the CFLs are replaced by LEDs.



## **Carbon Neutrality**

The college at its own level has taken up certain preventive measures to check the emission of carbon dioxide. The dead leaves and the waste papers are not allowed to be put on fire. The wastes are put in the dustbins placed throughout the campus and the papers are disposed off in time.

## **Plantation**

Nehru College, Bahadurganj actively participates in plantation drives occasionally in every year. The 'Vriksha Aropan' festivals are observed by planting the plants procured from the local forest departments and the college has also undertaken the policy of allocating funds for plantation. Recently the college undertook a huge plantation drive in order to beautify the college campus. Nehru College can easily boast itself as a 'Green Campus'. The teachers, non-teaching staff, NSS Unit and the Students' Union participates actively in the plantation drives.

## **Computerization**

The library, the accounts department, the examination department of the college is in the process of being fully computerised. It will save time and help smooth functioning in systematic way.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NEHRU COLLEGE
Address	Nehru College, Shafqatnagar, P.O. Bahadurganj, Pin-855101
City	BAHADURGANJ
State	Bihar
Pin	855101
Website	<a href="http://www.thenehrucollege.org">www.thenehrucollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Md. Zamirul Alam	06456-243348	9431232044	06456-	nehrucollegebnmu@gmail.com
IQAC / CIQA coordinator	Pinaki Ranjan Das	-	9475477965	-	mepinaki1@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	05-06-1979

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Bihar	Purnea University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	09-02-1982	<a href="#">View Document</a>
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nehru College, Shafqatnagar, P.O. Bahadurganj, Pin-855101	Rural	22.68	3826

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	INTERMEDIATE	English,Hindi,Urdu	4542	1126
UG	BSc,Science	0	0		0	0
UG	BCom,Commerce	0	0		0	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				13			
Recruited	0	0	0	0	0	0	0	0	6	0	0	6
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				17
Recruited	5	0	0	5
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	0	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	12	25	14	60
	Female	8	8	7	35
	Others	0	0	0	0
ST	Male	4	4	2	24
	Female	0	0	0	11
	Others	0	0	0	0
OBC	Male	92	49	31	88
	Female	52	35	51	24
	Others	0	0	0	0
General	Male	150	94	98	273
	Female	182	71	128	110
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>500</b>	<b>286</b>	<b>331</b>	<b>625</b>

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 7

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

#### 3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
502	288	377	786	643

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
757	649	649	649	541

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
331	332	450	290	117



File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	5	5	5

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 7**

#### Number of computers

**Response: 30**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
43.63	33.76	20.21	38.98	35.5

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

**Nehru College, Bahadurganj** is a **constituent unit** of Purnea University, Purnia since 18th March 2018. Before that it had been a constituent unit of B.N.Mandal University, Madhepura. It follows the curriculum developed by both the universities and it deploys a number of action plans at various levels for effective implementation and delivery of the curriculum. The university notification on academic curriculum and other guidelines, once received by the college office, is communicated to the respective departments. The departments, after consultations among faculty members, carefully allocate papers keeping the interest of the students and expertise of teachers in mind. Staff council and departmental committees determine the workload and prepare the list of necessary infrastructural requirements for effective implementation of the curriculum. Time Table Committee prepares the time tables taking into account the instructional and laboratory needs. Time table (class wise/teacher wise) is approved by Time table Committee. Each department ensure that the study materials (prescribed/suggested) in the respective papers are made available in the college library and curriculum related references are regularly updated. ICT enabled class rooms facilitate lecture delivery in a technology enabled milieu. Remedial classes for needy students are conducted to enable them to cope with the curriculum. The Internal Quality Assurance Cell (IQAC) in tandem with college administration monitors effective implementation of the curriculum. Some of the departments and specific organizing committees arrange talks and discussions, Seminars and Symposia, to facilitate exposure to the curriculum more effectively.

**1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response:** 0

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

Details of the certificate/Diploma programs

[View Document](#)

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/**

**Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 71.43

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	1	1

**File Description****Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

**File Description****Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

**File Description****Document**

Name of the programs in which CBCS is implemented

[View Document](#)**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

##### Response:

Following courses have been offered to students dealing with issues relevant to Gender, Environment and sustainability, Human Values and Professional Ethics:

##### Department of Economics:

**Paper: Environment and Ecology:** This topic is covered under module 10 of paper V. It discusses environment-economy linkage. It seeks to underscore that environment is a public good and that market economy has to be sensitive to environment concerns. The course also teaches methods for valuation of environmental damage, land and forest.

#### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

#### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response: E. None of the above**

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response: E. Feedback not collected**

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 40.12

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
502	286	341	786	634

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1514	1298	1298	1298	1082

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 32.37

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
168	121	205	242	282

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

The methods employed to evaluate academic performances of the students include internal test, individual and group presentations, group discussions, etc.

Other capabilities noted by teachers include keenness for extra reading, debating, attentiveness etc. Slow learners are identified and special measures are taken to enhance their abilities.

Congenial environment is created so that students come out from their inhibition and take part in each and every activity that eventually broadens their sphere of thinking academically as well as related to extra-curricular activities.

Above all some of the teachers of the college are engaged to help students deal with their psychological issues. Students help plan, organize and participate in various curricular and co-curricular activities, which allow them to showcase their organizational skills and enhances exposure to their respective fields. Selected students are also nominated to participate in symposia/conferences in order to keep them abreast of the latest developments in episteme.

Teachers orient students in informal ways and help them channelize their energies in the right direction. The college organizes extra-curricular activities to enhance critical thinking of the students and expose them to various socio-political, economic and literary issues to enhance their organizational acumen. Selected students are sent to represent the college in various inter-college competitions, in the fields of their interest.

**2.2.2 Student - Full time teacher ratio****Response:** 71.71**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0

## 2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

The teaching-learning process at Nehru College, Bahadurganj is student-centric, with an emphasis on integrating theory and actual application. The goal is to impart up-to-date knowledge, acquaint students with latest research and empower students to apply their skills to develop innovative solutions to present day problems. A few of our classrooms are equipped with ICT and Wi-fi network to blend the traditional chalk and talk method of teaching with e-learning resources to make our teaching interesting and interactive. Students are encouraged to make power point presentations, individually or in collaboration with peers to promote independent learning. Classroom assignments emphasise individual thinking over received knowledge. Emphasis is on nurturing questioning, searching for answers, and acquiring information from various sources to enhance their critical thinking.

Departmental societies organize lectures, quizzes, seminars and other co-curricular activities to enable the students to interact more closely with experts, accomplished academicians and research scholars from their own domain thereby broadening their world view beyond the realm of text-books. Faculty members use conventional and innovative evaluation methods to account for diversity in student needs and abilities, especially difficulty experienced by some to express fluently in English.

The Annual festivals organized by the college and Purnea University, Purnia enable students to showcase their burgeoning imagination, creativity, critical thinking and hidden talents. Such festivals give the students an opportunity to hone their skills in the areas of planning and conducting events on a small as well as large scale and to work harmoniously in teams.

**2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.****Response:** 0



2.3.2.1 Number of teachers using ICT	
<b>File Description</b>	<b>Document</b>
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

<p><b>2.3.3 Ratio of students to mentor for academic and stress related issues</b></p> <p><b>Response:</b> 100.4</p>
<p>2.3.3.1 Number of mentors</p> <p>Response: 5</p>
<p><b>2.3.4 Innovation and creativity in teaching-learning</b></p> <p><b>Response:</b></p> <p>Different departmental committees, making optimal use of available resources, are in quest to maintain highest possible standards in teaching-learning process and enrich the lives of students through holistic development of their unique individual personalities. They ensure excellence in all areas of growth and development. Internal academic schedule like completion and submission of Internal Assessment is chalked out well in advance before the commencement of the session. Room-wise time-tables are displayed outside Teachers' Common Room. Comprehensive orientation is done to acquaint students about the various activities of the college.</p> <p>The College has a well-stocked Library with a number of manuscripts. The Library Committee carries out an annual assessment of department-wise requirements of books in accordance with changing syllabi, course content, papers being taught and student strength.</p> <p>In literature and humanities students are assigned to teachers in small groups in order that they may be encouraged to participate in student-centered learning. These initiative help in one to one interaction and group discussions between teachers and students by indulging them in interactive, intense group discussions, case studies and paper presentations. This helps the teachers in giving personalized attention to the students with diverse levels of learning and quenching their thirst for wider knowledge thereby enhancing their ability to think critically, innovatively and independently, to analyze, evaluate, predict and solve problems.</p> <p>Furthermore, being a free wi-fi enabled college campus, the college encourages and helps the students to use resoucers available at various online databases.</p>

## 2.4 Teacher Profile and Quality

<p><b>2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years</b></p> <p><b>Response:</b> 43.08</p>
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File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 39.24

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	2	2	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 23.86

##### 2.4.3.1 Total experience of full-time teachers

Response: 167

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 1.54

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

It is mandatory for all colleges to follow and adopt all the evaluation directions issued by Purnea University, Purnia and B.N. Mandal University, Madhepura for Internal Assessment. Both the universities have taken various initiatives from time to time to improve the level of education like annual system, semester system. Assessment and evaluation forms an integral part of the entire educational process. It is essential that, during and at the end of a course of study, both the teacher and the taught evaluate how far they have succeeded in the attainment of the objectives of teaching and learning. Application of internal assessment methods varies from teacher to teacher, subject to subject and course to course. Faculty members use conventional and innovative evaluation methods in order to account for diversity in students' needs and abilities.

Throughout the year, academic performance of the students is evaluated by the teachers through various means like tests, presentations, group discussions, participation in class etc. In literature and humanities various initiatives help in one to one interaction and group discussions between the teachers and students. Teachers assess the students through group discussions, paper presentations, and written tests. Oral questions are asked and wherever needed, more practice is given to reinforce their knowledge. Class tests are conducted with both subjective and objective questions. Multiple sets of question-papers are set by some to expose students to a larger variety of questions. Answers are discussed after the test to help students understand the topic more deeply and to improve their writing skills. Many teachers give small tests and assignments after they finish discussion on each topic. These multiple but small tests/assignments

take off the pressure from the students while at the same time students can focus and prepare each topic more elaborately. It gives them more practice and they can improve their knowledge base. In the end it also gives the scope to the teacher to choose the best test/assignment from the lot for marking or they may take the average of all. Questions are put up in the class by teachers while teaching to check their own teaching methods and know how much the students are following. Wherever and whenever required, modifications are made. This also helps in identifying slow learners and steps are taken to improve their performance. Some faculty members of some departments are considered as mentee and a group of students from each class is handed over to the concerned faculty. Students with weak communication skills in English are also helped by taking support from the faculty of department of English. At the end of semester, internal assessment is done in systematic manner and moderation committee together with Internal Assessment committee works to rectify the discrepancies in internal assessment of students.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

The scheme of Continuous Internal Assessment offers plenty of liberty within this broad framework and is free to reinterpretation by individual teachers and/or departments. Actual methods and pattern used to carry out the internal assessment can be tailor-made keeping in mind the unique objectives of each course and the number of teachers involved in its teaching. Teachers at our college make full use of this inherent freedom to ensure robustness of the Continuous Internal Assessment mechanism. Some teachers conduct multiple tests at regular intervals to keep a stalk of the progress made by the students.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

Examination process (scheduling of examination, setting up of question papers, conduct of examinations, evaluation of scripts and declaration of result) in Purnea University, Purnia is controlled in its entirety at the university level. College in collaboration with the university, assures that students get admit cards at least one week before the commencement of the exams so that there is no scope of admit card related grievance at the last moment. Designated college staff assists students to identify their seating plan. Two office assistants are deputed to redress the student grievances well before the start of examination. Student grievances during the conduct of the examinations (non-availability of question papers in time, delay in getting the question papers etc) are handled by the college in cooperation with PU, Purnia Examination Branch. Such grievances are handled at the level of the Principal (who acts as Superintendent of Examinations) supported by a team of Deputy Centre Superintendents.

### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

**Response:**

Nehru College, Bahadurganj adheres to the Academic Calendar and Examination Schedule of Purnea University, Purnia with regard to the conduct of examination. All information pertaining to the academic calendar, the scheme of evaluation and allocation of marks are available on the University website. This information is clearly conveyed to students during the college and departmental Orientation Programs. Notices and circulars about the evaluation process are displayed prominently on the college notice board. Internal Quality Assurance Cell (IQAC) has been constituted in the college to check, control and maintains quality of education in the institution. It also ensure adherence to the academic calendar of the university related to any examinations.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

**Response:**

The college has a website on which the details of courses offered by all U.G. departments of the college are clearly mentioned, with an outline of scope and opportunities for students of each course offered. The College Website Committee ensures regular updating and smooth functioning of its Website. Completing the curriculum requires meticulous planning as the College has a vibrant matrix of extracurricular activities. The Academic Calendar of the College provides the broad schedule for the College's curriculum. The IQAC helps integrate all co-curricular, extracurricular events into this framework, by closely coordinating with Staff Council Committees and chalking out a calendar of all events before commencement of each semester.

The College Prospectus: Prior to the commencement of every academic session, the Prospectus Committee finalises and publishes a prospectus which contains all academic details such as a department-wise list of faculty members, infrastructural facilities available, fee structure along with the number of seats available. The concerned teachers on their own too communicate to the students the programme and course outcomes during departmental orientations and during the course of their lectures.

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

**Response:**

The programme outcomes, programme specific outcomes and course outcomes of the students are evaluated at the university level after the semester end examinations. Internally the college evaluates these through the mechanism of Continuous Internal Assessment. The rationale of CIA is to help the faculty take a measure of attainment of course outcome of students. In the process of regular evaluation students also discover their strengths and weaknesses so that they can improve their performance in the

Final examination conducted by the university.

### 2.6.3 Average pass percentage of Students

**Response:** 98.79

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 327

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 331

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 00

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

Internal Quality Assurance Cell (IQAC) of the College in its meetings tried to frame a larger structure of qualitative development of the institute. The college IQAC, in collaboration with different committees of the college, takes initiatives to better the overall atmosphere of the college. Besides, this the college is actively engaged in conducting Seminar/Symposia, panel discussions and workshops on current research

areas and inviting novel ideas from students and faculty. In the academic session 2018-19, National Science Day was observed on 28 February, 2019. The theme of the programme was “*Science for the people and people for the science*”. Many of the faculty members and few students were asked to present innovative ideas on the theme. The college also provides notice board space to display the articles related to current research projects. This works as a plank for creative ideas, articles, poetry, stories and reporting of events held in college serving as a tool for transfer of knowledge. The college expects to open a Media Lab very soon to engage in e-content development.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

#### 3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

#### 3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0



## 3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description****Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**

**Response:** 1.07

## 3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	3	0

**File Description****Document**

List books and chapters in edited volumes / books published

[View Document](#)

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

Nehru College, Bahadurganj is committed to inculcate moral values and a sense of responsibility among the students for their holistic growth. To achieve this goal our institution has one dedicated NSS unit, Academic Council committee, Cleanliness committee. At the beginning of each academic year, extension & outreach programmes for the year are decided. **National Service Scheme (NSS)** devoted to service of Nation with the motto "*Not me but You*" is a vital channel in the college in creating networks with needy communities. Activities organized under NSS effectively turn the students towards the society to which they belong. **National Cadet Corps (NCC)** is a branch of Indian army that nurtures character, discipline, and the ideals of patriotic and selfless service among the young students. Major Extension and Outreach

Programmes regularly conducted in and outside college include, Campaign against Drug Addiction, Swachhta Abhiyan. Under “**Swachh Bharat Abhiyaan**” initiated by the government, our faculty members and student are regularly involved, keeping the college and outside areas clean.

### **3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 0**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### **File Description**

#### **Document**

Number of awards for extension activities in last 5 years

[View Document](#)

### **3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 0**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### **File Description**

#### **Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

### **3.4.4 Average percentage of students participating in extension activities with Government**

### Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 0.2

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	00	00	00	00

#### File Description

#### Document

Average percentage of students participating in extension activities with Govt. or NGO etc.

[View Document](#)

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### File Description

#### Document

Number of Collaborative activities for research, faculty etc.

[View Document](#)

### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response:** 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

In order to create and enhance the infrastructures that facilitate effective teaching and learning, the policies are framed according to the strength of students in different faculties. Our college has 7 classrooms with proper light arrangements, ventilations, white/ blackboards etc.

The college has been participating in various intra and inter university tournaments and won the championship medals. There are two playgrounds and a stadium in the campus to facilitate games and sports in the college. Facilities for sports like Badminton, Cricket, Football etc. are provided to students in the college campus itself.

In the last few years, some buildings have been constructed/ renovated and white washed. The facilities which have been added are: Women's Hostel, Gymnasium, Administrative block, Toilets etc. Newspapers are subscribed for college and hostel students regularly. Girls' common room is there in the college for their recreation. Internet and Wi-Fi facility is available in the campus. We have a well equipped library which is open on all working days. The library also remains open during summer vacation. Our library is situated on the ground floor. Physically challenged students are given priority to issuance of books for them. Internet facilities are available in our college for both faculty and students. There are about 30 desktops and laptops in our college. The campus is wi-fi enabled. The students and the society have a free access to the college website [www.thenehrucollege.org](http://www.thenehrucollege.org).

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

**Sports and Games:** Sports has been an integral part of the institution since its inception. There is a dedicated Physical Training Instructor (PTI) who along with the college Sports Officer has a room for administrative and storage purposes. There are two playgrounds and a stadium for sports and games for students and staff. Further, the college provides equipments for gymnasium that not only contributes to the sports but also adds dimensions the health factors of the students.

**Outdoor Games:** Football, Volleyball, Cricket.

**Indoor Games:** Badminton

Participation in extracurricular/ co-curricular Activities (dance, drama, debate, quiz, drawing, music, photography, film screening based on social issues etc.) have been closely interwoven with the

curriculum. In addition, front lawns of college are utilized for events involving large gatherings.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 0

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 22.65

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8.22	5.85	8.25	5.38	7.98

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library of the college which has two rooms which undergoes modification and renovation occasionally. The college has plans to build a new Library building which will be well lit, fully air-conditioned with individual reading spaces for students, teachers and differently abled. Total number of books in the College Library amounts to 15,209 and it boasts of a plethora of rare books collected as handwritten manuscripts as well as printed. Most of the rare books do not have any archive except Nehru College, Bahadurganj. An entire room is allocated for the students as Reading Room. The

library keeps a separate place for the specially abled students. The library at present does have as its companion a Media Centre which has a number of computers laced with wi-fi facilities that logs into various online databases to help the students with their required information. The college has plans to make the library fully automated using ILMS. As and when the new library building is constructed and becomes functional, college will be in a position to provide OPAC facility to both students and faculty. The college library is in the process to bringing about a paradigm shift in its working. We plan to introduce e-library. The college is making efforts to adopt INFLIBNET very soon.

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

The College central library has the pride of possessing rare books collected in the 1980s. Most of these rare books are handwritten and are preserved as manuscripts in the library. These books can easily be recognised as national treasures. Some of these books are anonymously written. Ranging across disciplines, the books also accomodates the glorious history of the region as well the country.

A list of the books is as follows:

SL. NO.	NAME OF THE BOOK/ MANUSCRIPT	NAME OF THE AUTHOR
01	MAJMUS SANA	NAZAMUDDIN AHMAD
02	TALAB KI KITAB	ABDUL HASAN ALAUDDIN
03	FARSI AND URDU POETS	KALAM
04	MAHJANGANJRAJ	ABDUR RAHMAN
05	YOUSUF ZULEKHA	MAULANA ZAMI
06	INTAKAB NAME HAQ	
07	GULISTAN	MAULVI SEIKH SAIDI
08	NUSHKA URFI	URFI
09	KHALI MAMLAT	
10	DIWAN-E-LATIFI	MAULANA HANIFUDDIN
11	NUZHATUR RAWA	MAHER ALI QUADRI
12	AINI KHULafa	
13	TARQEEB, TAHREER, NASAR MUHTAKHAB	
14	MANSHAWI KHUSRU SHERI	NAZAMI
15	DURAK HIZAZ	YUSUF ZAHIR
16	DIWANI HAFIZ SIRAZI	HAFIZ SIRAZI
17	DIWAN-E-KUDUSI	
18	DIWAN-E-KHALIS	
19	DIWAN-E-KASIMI	

20	DIWAN-E-NUEE	
21	INTAKHABE GAZALYAT URDU	
22	RISALA FIRSH NAMA	
23	ZAMINDAR MAHENGAON	
24	ROOHE BOSTAN	MD. ROSAN
25	INTAKHABE BOSTAN	
26	SILISILA FAKIRANE HIND	MAULVI ASADULLAH
27	NASHKA SAHIMA MASNUEE	MAULVI ASADULLAH
28	GAJAL-O-KASIDA	FIDA HUSSAIN
29	TOHFATUL ZAMALI	
30	MASNAWI HAJI RAWA URDU	
31	MASNAWI MAULANA RAUM	
32	MAFLA ANWAR	AMIR KHUSRU
33	SIRIN KHUSRU	AMIR KHUSRU
34	MAJNU-O-LAILA	
35	SIKANDAR NAMA	AMIR KHUSRU
36	HAFT PIKER	
37	SIKANDER NAMA	MANWAR ZAIDI
38	MOHZAN ASRAR	
39	SIRIEEN-O-KHUSRU	
40	KALMI GULASTAN	IMDAD HUSSAIN
41	FIKER-O-NASAR	IMAM NAZIR HUSSAIN
42	INTAKHAB AKRAR	IMAM NAZIR HUSSAIN
43	IMRAR	IMAM NAZIR HUSSAIN

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above



**D. Any 1 of the above****Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)****Response:** 0.04

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	0.19

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library****Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 6.88

4.2.6.1 Average number of teachers and students using library per day over last one year

**Response:** 35**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The College has an effective policy to create and enhance the infrastructure to facilitate effective teaching and learning which consists of ensuring optimum utilization of the space and infrastructure so that the end

user gets the best out of the available. Our institution frequently upgrades IT facilities to keep pace with the academic growth and technological advancements.

The College has availed the Bihar State Govt's program to lace every college and University campus with free Wi-fi. The College takes special initiatives to provide User Ids to each and every students and staff of the college. Consciousness drives regarding the Wi-fi facilities are also regularly put in place. The College strives towards greater use of the free wi-fi facility made available free by the State Govt.

#### 4.3.2 Student - Computer ratio

**Response:** 16.73

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** 5-20 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 99.8

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
43.20	33.76	20.21	38.98	35.50

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

The College has deputed qualified officials who work in consultation with Development Committee to look after the maintenance and upkeep of equipment and infrastructure. College hires an electrician who looks after routine maintenance work of all electrical installations. Similarly plumbing and gardening work are taken care by a specialized personnel under the supervision of concerned Committees. The concerned committee looks after the purchase and maintenance of all IT related equipment and infrastructure. College has engaged staff to look after basic infrastructure and furniture of the college. The classrooms and laboratories are maintained by the multi-tasking staff and the laboratory staff. There are specified personnel for maintenance of sports ground and library. College maintains a dynamic co-ordination with the care-taker and an easily accessible Complaint Box. Building and infrastructure committee meets every month to go through these complaints/suggestions/feedbacks. Any minor repairs that need to be carried out are reported and the expenses for these are sanctioned by the Principal as per norms. In case of major repairs, the concerned committee puts forward a request for sanction to the Principal. Quotations are called for after the sanction is granted by the Principal as per Purnea University, Purnia guidelines. For other major renovation or additional construction works, concerned Committees forward the proposal to the Development Committee of the college for necessary action. In addition, different departments of the college put forth their requirements after discussion in a departmental meeting through HoDs to the concerned Committee for infrastructure related work as well as other requirements. These requirements are analyzed before the start of each Academic Session and are met wherever feasible as per rules. Testing and calibration of equipment's/instruments is done by the competent person/ organizations on the basis of necessity. Voltage stabilizers and online UPS have been installed to safeguard the major electrical devices. The college has 15KV Electricity Generators to ensure uninterrupted power supply. CCTVs are also maintained regularly. Services of a Professional IT company have been used for maintenance and regular up-gradation of 'College Website'.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

#### Document

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response: 0**

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description****Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response: Yes****File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years****Response: 0**

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**File Description****Document**

Details of student placement during the last five years

[View Document](#)**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response: 0**

5.2.2.1 Number of outgoing students progressing to higher education

Response: 00

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years



2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

The strong academic foundation of Nehru College, Bahadurganj is reinforced by the view, that valuable skills, attributes and talents are nurtured through student participation in various academic as well as co-curricular and extra-curricular activities. Students' Union is the primary student body of the college and under the guidance of Students' Union Advisory Committee works towards harmonious relationship between the teachers, administration and students. The Student's Union consists of President, Vice President, Secretary, Joint Secretary, Treasurer and two central councilors (who act as link between Nehru College Student Union and its parent body Purnea University Student Union). It was duly constituted through elections in the month of April, 2018. Voicing the student's problem, members of the students union look for amicable solutions and work for the betterment of the college. They also conduct departmental inter college festival where they get to interact with students of other colleges of Purnea University, Purnia. Eminent speakers from other universities and institutions are also invited during these events. The college has a number of vibrant cultural societies under the umbrella of Staff Council. To promote effective participation and engagement of students in these activities, the college has a policy of inviting students to be part of the committees so that students can be groomed under the faculty guidance. This gives a platform to the students to nurture their skills/passion and prepare themselves for different competitions. The College also has a devoted NSS wing to promote successful engagement of students in community life and support students' growth and development into well-rounded citizens of the future.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

#### Response: 1

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1



File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

There is no registered and functional Alumni Association in Nehru College, Bahadurganj as of now. Though an association was formed in the past, it remained largely in paper only. But the college is aiming towards establishing an Alumni Association in the near future and getting it registered. However, the college has many illustrious alumni, who hail from diverse professional backgrounds. The college is now planning to use their professional acumen in order to garner valuable inputs in the functioning of the college. They will be approached to accord due importance to the college as and when any infrastructural and other logistic requirement arises.

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)**

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**

**Response:** 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

Nehru College, Bahadurganj envisions facilitating development of youth as nation-builders through quality higher education. The institution aims to instill democratic values, tolerance, inclusivity, compassion and sensitivity, so that students become responsible citizens of the country and the world. Dedication to the cause of education is of foremost significance to the college. The idea doesn't halt at merely imparting education for students' to achieve their full human potential, rather the institution strives to generate leaders and educationists who in turn could improve the lives of individuals in this changing, complex global society. The mission of the college is to adapt and grow with changing times and ideas of the new world. Apart from polishing the best, Nehru College, Bahadurganj also caters to the growth of average students seeking admission in Purnea University, Purnia. Hence, it befalls on the college to absorb students who have not reached the top of the ladder, and yet are at an arm's length to become achievers. By elevating the section of Indian society, which is in need of self-realization, inspiration, motivation and direction, the college helps evolve the spine of the country.

All policies and plans for University maintained colleges are drafted by a team of experts at a centralized level. While the different committees of the college are mandated to ensure implementation, to direct and manage every aspect of these policies and plans, the Principal is the chief executive head at the college level. In turn, the faculty members are delegated responsibilities through Council committees. The Academic Council is a statutory body of the college and oversees all academic and other activities. Conveners and members of societies return to both the Council and the Principal with their experiences, learning and challenges, hence informing the college of implementation details and improvement possibilities. All levels of leadership make their respective action plans with regular meetings, which involve students at one end and the Principal at another. This participative platform allows students to champion their own shortcomings, and step towards achieving excellence in their pursuits. Within this structure, the scope of designing local quality policy and plans falls on the Staff Council committees that work with the vision of the college. The committees are all centered on making the college conducive to student's activities. Whether it is infrastructural development to meet the new pedagogical needs or offering recurrent opportunities of learning and exposure to the new batches, the college is committed to the students. IQAC maintains quality bench mark of the various academic and administrative activities of the college. The quality policy therefore is based on the interflow of the following steps: decentralization, student-faculty interaction outside of curriculum and continuum of teaching and learning process.

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

The College believes in grooming leadership at all levels. The leadership matrix and architecture from top

to bottom comprises of Principal, different Council Committees and Student Representatives. Teachers and Librarian, as per Statutes and Ordinances of the university, constitute the Staff Councils. The Principal is the ex-officio Chairman of the Councils. All the important committees of the college like Admission, Infrastructure, Student Union Advisory, Sports, Swachhta Committee, Anti-Ragging Committee and many others come under the ambit of the Staff Council. The duly elected Secretary of the Staff Council and its Chairman (Principal) supervises the functioning of these Committees. The efforts and measures of our institution have been channelized and systematized towards academic excellence after the inception of IQAC in the college. All the Committees are required to give a detailed report of the events organized by them including feedback of students to the Convenor of the concerned Council and the Coordinator of IQAC. The faculty members take lead in organizing various academic and co-curricular activities in the college wherein students get a chance to explore their capabilities vis-a-vis organizational skills besides getting an insight into new developments in the area of their interest.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The College aspires to grow in every possible direction. The college is open to availing the continuous and frequent changes in the University Education System (Annual System, Semester System, and CBCS). The college has effectively put forward the introduction of new programs like Bachelor of Science and Commerce and recently won affiliation from the Purnea University, Purnia. Introduction of Courses like Bachelor of Science in Zoology, Botany, Mathematics, Physics and Chemistry has created an urgent need to expand the sitting capacity of Library, number of reading rooms for faculty members and students, Books, Journals, Laboratories. Also it is quintessential to increase the number of racks for more books and journals. To keep pace with the modern digitized world, it is indispensable to make library equipped with state of the art technologies so that students and faculty can have excess to all e-resources. The college has been resolutely working on its infrastructural development. In 2018-19, major renovation and maintenance work has been carried out in almost all the buildings of the college.

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

**Governing Body:** Nehru College, Bahadurganj does not have a Governing Body as it is a constituent unit of Purnea University, Purnia. The university takes all executive decisions related to the institution. The college on its own level ensures to execute these decisions through different Sub-committees.

**Administrative Setup:** The College administrative setup is headed by the Principal. The Principal is assisted by the Bursar, the Estate Officer, The Nodal Officer and the Accountant besides a host of support staff.

**Academic Council:** The Academic Council is a statutory body which implements decisions of the University related to academic activities in the college. The Principal of the college functions as the Chairman of the Staff Council.

**Development Committee:** The Development Committee is a statutory body that plans, monitors, and brings into effect the development needs (infrastructural, physical etc.) of the college. The CCDC of the University along with another University Representative and Engineer are also the members of the Development Committee which is otherwise constituted of the Principal, the College Bursar, a Senior Teacher and the Accountant.

**Internal Quality Assurance Cell (IQAC):** IQAC is a UGC mandated body to ensure quality improvement in the field of academics, planning and administration of the institution. It lays down quality benchmark in above matters. The Staff Council committees, in addition to the council, also report to IQAC with regard to their respective activities.

**Service Rules:** The service rules of the Principal, teaching and non-teaching staff is determined by the provisions laid down by UGC and adopted by Government of Bihar and Purnea University, Purnia from time to time. For proper implementation of service rules particularly with regard to Leave, the college maintains and regularly updates Leave Register.

**Procedures:** All procedures related to admissions, recruitment, Leave, promotion, purchase of equipment and other objects and construction for augmenting infrastructure of the college are followed as per UGC, Bihar Government and Purnea University, Purnia guidelines.

**Recruitment:** Recruitment in teaching positions is done as per roster after calculating the total requirement of teachers. Process of recruitment (advertisement, scrutiny of forms and calling for interview and convening Selection Committee meetings, recommendation for appointment) follows the guidelines of UGC and Government of Bihar. Recruitment of non-teaching staff is done based on roster following government of Bihar rules and Purnea University, Purnia rules.

**Promotional Policies:** Promotion of the teaching and non-teaching staff is effected based on UGC Guidelines as adopted by Government of Bihar and Purnea University, Purnia from time to time.

**Grievance Redressal Mechanism:** The College has a Grievance redressal committee to address the grievances of all stakeholders.

**Anti-ragging Committee:** The college has a effective Anti-ragging Committee which immedeately looks into the matters of ragging whenever reported including any case of sexual harassment .

**Discipline Committee:** The Discipline of the College is monitored by the Discipline Committee of the College. The College Principal acts as the Chairperson of the Committee.

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

**Response:** E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

For holistic growth of college it is important to progress both horizontally and vertically. It was being felt for a long time that some new courses should be introduced to further the academic growth of the college. Considering the increasing demand for the introduction of Bachelor Degree Course in Mathematics, Chemistry, Physics, Zoology and Botany, Purnea University, Purnia has given affiliation for the said subjects from the forth-coming 2019-22 session. The institution tries to ensure that every detailed requirement (curricular and infrastructural) of all the departments is fulfilled in order to have a futuristic growth.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

**1. Response:** Being a constituent unit of Purnea University, Purnia, the college has provision for following

welfare measures for teaching and non-teaching staff:

**2. Medical leave:** There is provision of 10 days medical leave with full pay or 20 days is allowed with half pay per annum subject to conditions that the employee is entitled to 180 days of medical leave with full pay in his entire service period .

**3. Maternity Leave:** There is provision for maternity leave with full pay for six months up to a maximum of two children.

**4. Casual leave:** Twelve days of casual leave is permissible per year for all employees.

**5. Earned leave:** Twelve days of earned leave per year for teaching staff and 30 days for non-teaching staff is permissible. However, the employee can accumulate only 300 days of earned leave in his entire service period.

**6. Group Insurance Scheme:** employees are covered under this insurance scheme by paying a premium of Rs 80/-month.

**7. Festival Advance (for Non-Teaching Staff):** A maximum of Rs 8000/- for group D staff and a maximum of 12000/- for group C staff is allowed as festival advance.

**9.Provident Fund Advance:** An advance can be granted upto 7/8 of the amount at credit.

**10.Reservation for Admission under Ward Quota:** there are 3 seats reserved each for wards of teaching and non-teaching employees.

**11. Conveyance charges:** Conveyance charges incurred for official work are reimbursed as per entitlement.

**12. Study Leave:** Study Leave for pursuing higher education for a maximum period of six months is granted to Teachers with salary excluding conveyance allowance.

**13. Duty leave:** Duty Leave is granted to teacher for conducting examinations, attend Conference/Seminar/Symposia and official meetings as per the rules of Purnea University, Purnia.

### **6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 0**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response: 4**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>



### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

Being a constituent unit of Purnea University, Purnia, the college follows the guidelines of University with regard to Performance Appraisal System for teaching and non-teaching staff. A Self-Performance Appraisal form is to be filled in by the teaching staff and submitted in the college office for initiating the process of promotion. There are following five prescribed stages for promotion from Assistant Professor to Professor:

**Stage 1 (AGP Rs 6000) to Stage 2 (AGP Rs 7000):** Four years of service with PhD/ Five years of service with M.Phil./PG Degree in Professional Course/ Six years of service who are without Ph. D /M. Phil/PG Degree in Professional Course and Orientation Programme and one Refresher Course.

**Stage 2 (AGP 7000) to Stage 3 (AGP Rs 8000):** Completion of five years of service in Stage 2, and two Refresher Courses within these five years.

**Stage 3 (AGP 8000) to Stage 4(AGP Rs 9000):** Completion of three years of service in Stage 3.

**Stage 4 (AGP 9000) to Stage 5 (AGP Rs 10000):** Completion of three years of service in Stage 4 and the degree of PhD.

A performance appraisal report is prepared at each stage which includes performance and participation in Academics, Administration, Skill development and other aspects of professional life. A selection/screening committee is constituted by the University for the same and API score is calculated.

The promotion (No change of post, only Grade Pay change) of Non-Teaching Staff members is done on time bound basis by affiliating university in pursuance of the concerned order of Government of Bihar governing the promotion criteria of non-teaching staff of the college. During the last five years no member from the teaching faculty have been promoted based on above guidelines.

### 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Nehru College, Bahadurganj has an effective policy in keeping the matters related to finance in the college transparent and clear. The college Bursar, the Accountant and the Principal are particularly vigilant about any financial affairs in the college. Auditing comprises of the most transparent form of the finance regulation for any government, public or non government establishment.

Nehru College, Bahadurganj is committed to keep its financial matters transparent through authentic external and internal auditing. The external audit generally comprises of auditing by any agency nominated by the University. Nehru College, Bahadurganj had undergone external auditing nominated by B.N. Mandal university, Madhepura. in 2012.

Nehru College, Bahadurganj is again undergoing auditing of the last five years and expects to be certified soon.

**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)****Response: 0**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The college receives funds from UGC (Grants-in Aid), and Student Fees. The college also receives financial aid from UGC five-year plan funds, most recent being the XIIth Plan as general development assistance. The expenses towards salary and pension of college staff is met by the Purnea University, Purnia procured from the Govt. of Bihar. The physical maintenance of the college is made from the

College Development Fund after seeking permission from the University. The amount of money collected from students as annual fee is used to meet the expenditure towards upkeep of stationary requirement, expenditure towards co-curricular activities and others. The college ensures proper utilization of resources through combined efforts of Development Committee, Accountant, Principal, Bursar, and several Departmental Committees etc. The departments submit their requirements to the concerned Committee which assesses and submits the major infrastructure requirements to the office of the Principal who in turn presents the same before the Development Committee for approval. The Library is looked after by a Convener in

matters related to purchase of books, journals, periodicals etc. Library fund is divided among the periodicals, journals, books, news papers and magazines. The part of fund devoted for books is further divided among different departments as per their requirement.

There is a provision to revise any policy in order to give optimum benefit to the students. The Staff Council Committees have to submit estimated budget of the planned event to the principal for approval. The funds are released against the original bills after scrutinizing them thoroughly by the Accountant and the Bursar. The college observes checks and makes scrutiny at all levels. The College Accountant is an important pillar in this entire process. Right from implementing what gets monitored at the level of Committees, to keeping records of every financial transaction is managed by the Accountant with the help of dedicated supporting staff of Accounts department. Also, internal as well as external auditing ensures smoothness and transparency in the financial matters.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The Internal Quality Assurance Cell (IQAC) was established in the college in 2013 and was instrumental in preparing the SSR in 2017. The SSR then could not be uploaded due to failure to do it in time. But after that, the IQAC has remained effective only in papers till 1.1.2019. The new IQAC was formed in 02.01.2019 and since then it has become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality. All the quality assurance mechanisms across academic, planning and administration, which was earlier independently governed and implemented at different levels, are now supervised by the IQAC. The IQAC has initiated the process of the development of quality benchmarks for academic and administrative activities of the college. Several initiatives such as introduction of an institutional academic calendar, feedback system (covering several aspects of the institution), conducting seminars, etc. have been taken by the IQAC.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

There is no specified mechanism to review teaching learning process, structures & methodologies of operations and learning outcomes of the college at periodic intervals through IQAC. The IQAC of the college has plans for reviewing the same in the future. However, informal review of teaching-learning process is common to any academic community. Our teachers and students engage in interaction leading to improvement in the process of teaching and learning.

Some of the teachers who are technologically sound help the students not only in their courses but also informally train them to best use the technological logistics available with them. Free wi-fi in the college helps the learning-teaching process a great deal. The IQAC plans to monitor the use of Wi-fi in the college campus and at the same time wishes to hold workshops and seminars to make the students aware of the technological advantages that they are faced with in the modern era of education.

The IQAC also plans to hold workshops and seminars to encourage students to better use their resources in order to achieve better grades.

The IQAC also wishes to make the Career Counselling Cell effective by adding to its resources and encouraging the students to enroll in the Career Counselling classes and make use of the opportunities.

The IQAC also plans to boost the library functioning of the college by initiating the automation process of the library and make it more user friendly.

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 0

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### File Description

#### Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

### 6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**

**5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)****Response:**

The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders from time to time. There are many notice boards dedicated for displaying information on academic, administrative and other co-curricular activities common to all. The students are regularly kept informed through circulars, notices, regular updates on the website, SMS, prospectus and the college facebook page. The college acts according to the guidelines laid down by the UGC as well as Purnea University, Purnia. Following quality enhancement initiatives have been taken by the college in the academic and administrative domain during the last five years:

1. Establishment of IQAC in the college.
2. Grievance Redressal Cell for all stakeholders of College.
3. Formation of Anti-Ragging Committee for all the stake holders of College.
4. Setting of an Academic Calendar and its display on website.

5. Fully functional Wi-Fi and internet facility.

6. Updating students of college activities through mass SMS/E mails and facebook posts.

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 0

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

1. Being a co-educational college, campus safety and security for girl students is given utmost priority. The institution on its part tries to ensure that their stay on campus is as safe and secure as possible. Campus safety and security is a team effort that involves the cooperation of all concerned: students, faculty and administrative staff. In this context a Discipline Committee has been formed which is committed, to assist the college in providing girl students' safe environment in which they can thrive and to keep students, parents and employees well-informed about campus safety and security. Designated areas of campus and the surrounding areas are under continuous video surveillance. There is a zero tolerance policy towards any case of harassment of women students and staff. Students are made aware of this in the beginning during the Orientation itself. At the formal level there is a Grievance Cell that handles grievances of students and staff against sexual harassment. The committee has representation from the students, teaching and non-teaching staff. The girl's common room is located near the staff room so that the girls have an added sense of security while using the facilities of the common room.
2. Counselling: The College does not have a designated counselor who visits college. However, Faculty Mentors are accessible to students for counseling.
3. Women students of the college have been provided with a spacious and comfortable girl's common

room. This room is located in the main college building in the close vicinity of faculty staff room. This room is equipped with clean washrooms and comfortable seating. This room is properly ventilated to provide a friendly environment to students.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 15

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**



**Solid Waste Management:** The College has provision to segregate Bio-Degradable and Non- Bio Degradable waste to ensure its proper disposal. Twelve sets of garbage bins (green and blue) are installed at common locations across the campus. Red waste bins are used to segregate hazardous waste, if any. We have undertaken massive task of making our campus plastic-free. It has been to the credit of our college fraternity that our college is now plastic-free.

**Liquid waste Management:** Non harmful and sanitation waste goes into the main sewer.

**E-Waste Management:** The College disposes its E-waste according to Government guidelines. The e-waste generated in the campus is collected at regular intervals and we have a mechanism to arrange for its proper disposal. Further, the college occasionally arranges for sensitizing students about the e-waste through public lectures. We tackle the menace of electronic waste such as CD's, Pen drives, crashed hard disks and mobile phones effectively by cautiously segregating them from other wastes and disposing them off with the help of the local municipal body. .

#### 7.1.6 Rain water harvesting structures and utilization in the campus

##### Response:

The College is located on the plains of Koshi River, the sorrow of Bihar, in the outskirts of Bahadurganj. Since the college does not have regular water connection with Bahadurganj Municipal Corporation, it was thought to be necessary to have a rain water harvesting system to augment the ground water. The college has plans for rain water harvesting in the future when such order is issued by competent authority and adequate fund is made available. The region receives adequate rainfall and there is ample scope for better utilization of rain water for irrigation purposes.

#### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

##### Response:

A large number of students and non-teaching staff of the college (close to approximately 90%) and smaller

number of teaching staff (approximately 25%) use public transport to commute to college. The college is approachable from the nearby Bus Stand at L.R.P. Chowk.

Several initiatives have been taken to reduce the paper consumption. Routine administrative work is now done through emails, for instance all the notifications and salary statements to the faculty members are sent through this medium.

Important notifications, Guidelines, statutes and ordinances of Purnea University, Purnia and other relevant Public bodies have been made available on the college website.

The College community strives hard to promote healthy green practices amongst its stakeholders. Cleanliness Committee works towards green landscaping of the campus with trees and plants. Diversity of a number of trees/plants in the college is ample proof of the above claim. Tree plantation drives are undertaken regularly involving students and guests visitors to the college.

In recent past, segregation of disposable waste was also initiated by making provisions for separate garbage bins. Plans are also afoot to dispose of e-waste as per the guidelines of National Green Tribunal.

#### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0.2

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.43	00	00	00	00

<b>File Description</b>	<b>Document</b>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

#### **7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

### 7.1.12

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

### 7.1.13 Display of core values in the institution and on its website

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

### 7.1.15 The institution offers a course on Human Values and professional ethics

**Response:** No

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** No

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

The institution celebrates National festivals to commemorate the great leaders and great historic events of national importance. These create an atmosphere of patriotism in the minds of young students of college. Independence Day and Republic days are celebrated with fervour and festivity. On these days, various events along with flag-hoisting are organised to commemorate the days of freedom struggle. Death anniversaries of great personalities are also observed meaningfully to recall their sacrifices who took part in fight for freedom for India and in building the nation. On Gandhi Jayanti, different competitions are organized to remember the legacy of Mahatma Gandhi. All these events are celebrated with great zeal by every stake holder. The list is as follows:

**Sl. No. Title of the program/Activity**

1. Republic Day Celebration on 26 January.
2. Independence Day Celebration on 15 August.
3. Gandhi Jayanti/ Swacchta Diwas on 02 October.
4. National voters Day/ Foundation Day of the Election Commission of India on 25 January.
5. Birthday of Swami Vivekanand on 12 January.
6. Teachers Day on 05 September (Birth day of Dr. Sarvepalli Radhakrishnan).

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

**Financial transparency:** The College follows Purnea University's general financial rules with regard to its expenditure. The two key persons to look after the above are Bursar and Accountant. Bursar is appointed by the university (on recommendation of the Principal) from amongst the teaching staff. He assists the Principal in day-to-day financial affairs. The Accountant is responsible for the proper maintenance of accounts. All Committees prepare budget to conduct an activity and get it approved by the Principal. All purchases take place through purchase committee.

**Academic transparency:** College Academic and Activities Calendar is prepared in the beginning of academic session and uploaded on website. Marks obtained are displayed on notice board. The newly formed Internal Quality Assurance Cell (IQAC) ensures quality culture in college to take it towards academic excellence.

**Administrative and auxiliary functions:** All important notifications are displayed on the website. Personal Records are maintained for all staff. Various Committees are statutorily formed to conduct various activities. The college follows RTI Act to set out practical regime of Right to Information.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Best Practices-I:

#### Title of Practice: Clean and Green Campus

**Goal:** Clean and green campus is one of the fundamental aspects of any academic institution. Nehru College, Bahadurganj, keeps the campus clean and green by engaging fourth grade staff. The college NSS Unit engages the students to actively take part in the green initiative of the college.

**Context:** At the college level students are made aware of the consequences of environmental plunder. The

necessity for afforestation and the conservation of greenery are among top most priorities of today. The students are sensitized through various events about the maintenance of the eco-friendly milieu of the college.

**Practice:** In order to make the campus clean the college has put many dustbins at common corners of the campus. The burning of dried leaves is strictly avoided. The plantation drive is regularly organised by college administration with the help of NSS volunteers. On the 5th of June every year environment awareness and cleanliness march is organised by students and NSS volunteers. Besides, this college has replaced CFL bulbs with low power consuming LED bulbs. Students and staff of the college are encouraged to use bicycle instead of motor bikes and cars. We have been able to ensure a plastic free and smoke free campus.

**Evidence of success:** The College has clean and green campus. There are plenty of old trees and plants inside the campus. The fields of campus covered in dense green grass. Watering and cleaning is done regularly by college students which makes it a beautiful campus.

**Challenges:** The College is situated in the outskirts of Bahadurganj town. It has a very big campus. There is a big part of the college dedicated to regular plantation. But due to lack of funds and staff it is very difficult to maintain the eco-friendly atmosphere of the college. There is the requirement of plenty of Solar Panels to make the campus self sufficient in energy requirement.

### **Best Practices-II:**

#### **Title of Practice: Complete Transparency in Financial Transactions**

**Goal:** To achieve and maintain complete transparency in the financial matters of the college.

**Context:** Nehru College, Bahadurganj is situated at the margins of the State of Bihar, which borders with Nepal and West Bengal in two sides. The law and order of the area, where the college is situated, used to be regularly challenged which provided breeding ground for financial corruption. But members of Nehru College, Bahadurganj have remained examples of financial transparency.

**Practice:** Nehru College upholds the practice of financial transparency to the utmost. The College admission, which was manually administered until recently, never came under the threats of corruption. The College always had an effective mechanism which consisted of three tier system comprising of the Dealing Assistant, members of the Admission Committee and the Principal. Even then, from the session 2018-2019 session, the College has enrolled itself in the Bihar Online Facilitation System for Students to bring in total transparency in the system without any lacunae. The Development Committee which looks after the infrastructural and allied needs in the college, has three members from outside the college viz. the CCDC of Purnea University, Purnia, a University Representative and an Engineer. The Committee looks into the pros and cons of the demands put forward by the various Committees and finally sends it to the Registrar of the University for Administrative Sanction. Only after the Administrative Sanction from the

University that the financial transactions are being made. The College, in order to add to the transparency undergoes occasional External and Internal Auditing too. Further, it has been planned that the College henceforth will buy all its requirements from the GEM portal of the Govt. of India.

**Evidence of Success:** The College has time and again come out clean in any External and Internal Auditing done till date. The College is undergoing an Internal Audit at this point too.

**Challenges:** The College has been striving hard to keep up the transparency with which it has worked till now. It is therefore committed to consider any reliable technological logistic that would help it keep up the financial clarity. But lack of funds is the biggest hindrance towards procuring such technological support.

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

**Response:**

Since its inception, Nehru College, Bahadurganj has put premium effort on imparting quality education with thrust on equity and access. Considering social antecedents/origins of its clientele, systematic efforts have been made over the decades to create an inclusive eco-system in the college where students are enabled to realize their full potential/creative energies. The vision of the institution was to enlighten the masses living in abject poverty in the region with the light of knowledge. The college therefore strives to enhance institutional inclusiveness and sensitize students from weaker sections of society about their entitlements as provided by the Constitution of India as well as to bring about improvement in their academic performance. By and large, the college has achieved its goal and provided quality education to the students around, who have and continue to find success in their professional life and in turn helped grow the economy in the region, keeping intact its moral, social and cultural values.



## 5. CONCLUSION

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### **Additional Information :**

The College is coming out of its procedural glitches. Institutional mechanism for admission in the past did not have any provision of collecting the data relating to students' Mobile number and E-mail id. This has led to the non-availability of student data relating to the same. Learning from our past experience we have decided to add columns for Mobile number and E-mail id in the Student Admission Form itself. The Institution has had a glorious journey from a humble beginning to one of the most prestigious and sought after colleges of the region. It is to the credit of all its constituents- the administration, the teaching and non-teaching staff and above all the students. A transparent admission process that strictly adheres to the rules laid down by the state government precedes the process of teaching learning. In catering to a huge number of students, the objective of imparting quality is not lost. The college prospectus appraises the new students about the college in adequate detail. Subsequently class room teaching, discussions, debates, cultural activities, sports and community services translate the above ideal into reality. The present dispensation of the institution encourages decentralization and participation of all the stakeholders which in turn has contributed to a congenial teaching learning process. The leadership is very sensitive to the changing academic and infrastructure needs and augmentation of the above is being carried out in right earnest. Participation of students and their elected representatives in a majority of decisions undertaken is a hallmark of the working of our institution in a truly democratic manner. The college also takes pride in its inclusive policy which encourages students from marginalised sections to come out of their shell and showcase their talent. Special attention is given to female and 'Divyang' students. Further, impetus to sports, cultural and extension activities has resulted in all-round development of students.

### **Concluding Remarks :**

The college is firmly rooted to the cause of education in this region plagued by various social and political backwardness. The governance of the college is directed towards attainment of its vision and mission. A positive aspect of the structure of governance of the institution is that there is no political interference in day to day functioning of the college. This has been made possible by providing the staff and students, his/her due space in the overall functioning of the college. This ensures a decentralized and participative decision making involving the stakeholders. Nehru College, Bahadurganj is keen to uphold its glory by fast adapting to requirements of modern day education. Alive to the need of digitalization we have already started online application and admission process. The present leadership with the assistance of a hardworking team of faculty members is making best efforts to match its infrastructural and other facilities with its academic standards. Adopting effecting admission reforms, infrastructure augmentation, encouraging use of technology, proposed computerizations of administrative and accounts wing, implementation of University Management Information System very shortly, the college is committed to modernization and increasing overall efficiency and thus change for better. We take pride in our Institution's pristine past and are determined to make it an institution of excellence and eminence.